Arab Academy for Science, Technology and Maritime Transport
Port Training Institute

Training Course Information Form

Course Information

Course Name:	**English Language (Level III)**

Institute/Centre:	Port Training Institute	**Course Code:**	**E03**

Type: √ Program ❑ Course ❑ Workshop

Course Duration: ❑5 days ❑ 3 days ❑ 1 days √ Other

Course Conducted: √ Local ❑International Indicate: A.R.E
Course Venue: Anywhere

Course Language: √ English ❑Arabic ❑ Both ❑ Other

Course Description

Course Outlines:
1. General Review.
2. Packing & Marking of Cargo.
3. Packing & Marking of Cargo.
4. Packing & Marking of Cargo.
5. Packing & Marking of Cargo.
6. Cargo & Its Handling.
7. Cargo & Its Handling.
8. Cargo & Its Handling.
9. Cargo & Its Handling.
10. Test.

Course Objectives:
- Acquiring the basic conversation skills for introducing themselves.
- Telephone conversation
- CV writing as well as reading and understanding different kinds of work letters and reports.
- Setting the main and subsidiary topics, analyzing them and using new expressions in different situations.
- Past perfect and the different uses of adjectives, verbs and question words.
- Improving pronounciation by introducing the consonants and vowels.

Course includes: √ Theoretical ❑Fire training module ❑Laboratory ❑Workshop ❑Site Visit

Course Prerequisites: English Language (Level II)

Who should attend: All Administrations

No. of Participants/course: ❑ 5-10   ❑10-15   √15-20   ❑Other

Qualifications of Participants:
- Intermediate Degree (Minimum)

No. of Lecturer: √1   ❑2   ❑ 5

No. of Assistance: ❑1   ❑2   ❑3

Course Facilities				
√White Board	√ V. Projector	√Data show	√PC	❑Manual
❑Books	√ Handouts	❑Flip charts	❑ S/W	❑Other

Course Evaluation
❑ Written Examination   ❑ Written Report(s)   ❑ Oral Presentation   ❑ Attendance
√Delegates Participation

Certificate Issue:

    ❑ Local Premises   √ AASTMT   ❑ International

Course Registration		
Registration:	Admission and Registration Department at the Port Training Institute ❑ Online ❑ Other Beside gate No. 27 - outside customs area, Alexandria Port.	
Documents required:	√ Registration form √ ID/Passport copy √ Photo	